



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF PROFESSIONAL LAND SURVEYORS

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PUBLIC MEETING MINUTES:	BOARD OF PROFESSIONAL LAND SURVEYORS
MEETING DATE AND TIME:	Thursday, February 16, 2017 at 8:30 a.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	March 16, 2017

MEMBERS PRESENT

Franco R. Bellafante, Professional Member, Chair
Charles Adams, Jr., Professional Member, Vice-Chair
James Bielicki, Jr., Professional Member
Kelly Katz, Professional Member
Carla Cassell-Carter, Public Member

MEMBERS ABSENT

Lakiyah Chambers, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Kevin Maloney, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

Jill Myers

CALL TO ORDER

Mr. Bellafante called the meeting to order at 8:32 a.m.

Due to the delayed start of the meeting, the Board modified the agenda to hold the public hearing as scheduled.

Public Hearing Regarding Proposed Amendments to Board's Rules and Regulations

The hearing went on record at 8:33 a.m. Mr. Maloney stated that the purpose of today's hearing was due to revisions that the Board of Professional Land Surveyors was proposing to make to

their Rules and Regulations. The proposed revisions will eliminate references to the continuing education ethics requirement and revise the list of crimes substantially similar to the practice of land surveying. The Board members were introduced. Mr. Maloney marked as evidence the affidavits of publication from the Delaware State News and The News Journal. Ms. Witte confirmed there were no written comments submitted. There were no public comments. Mr. Maloney advised that the period for public comment will remain open for an additional 15 days and the Board will deliberate at its next scheduled meeting. The hearing concluded and went off record at 8:36 a.m.

Mr. Bellafante stated that due to there being no quorum for the January meeting, and as March is fast approaching, he wanted to modify the agenda to hold the election of officers as first item of business.

Election of Officers

A motion was made by Mr. Bielicki, seconded by Mr. Adams, to nominate Mr. Bellafante as Board Chair. The motion was unanimously carried.

A motion was made by Mr. Bellafante, seconded by Mr. Katz, to nominate Mr. Adams as Board Vice-Chair. The motion was unanimously carried.

A motion was made by Mr. Bellafante, seconded by Mr. Katz, to nominate Ms. Cassell-Carter as Board Secretary. The motion was unanimously carried.

REVIEW OF MINUTES

A motion was made by Mr. Katz, seconded by Mr. Bielicki, to approve the minutes from the November 17, 2016 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Discussion of Plan Certification Notes

After a brief discussion, it was suggested that if any Board member has additional language or layout for the certification notes that they submit them to Ms. Witte, who will then distribute to the Board members in preparation for further discussion at the next scheduled meeting.

NEW BUSINESS

Review of Continuing Education Activities

After review, a motion was made by Mr. Katz, seconded by Mr. Bielicki, to approve the continuing education activity of PSLS titled "Unwritten Land Transfers" for 2 hours as presented. The motion was unanimously carried.

Ratify Certificate of Authorization Applications

A motion was made by Mr. Bielicki, seconded by Ms. Cassell-Carter, to approve the ratified certificate of authorization application of McIlvried, DidDiano & Mox, LLC. The motion was unanimously carried.

Review of Reciprocity Applications

After review, a motion was made by Mr. Bellafante, seconded by Mr. Bielicki, to approve James Wagner for licensure contingent on receiving a passing score of the Delaware Drainage and Jurisprudence exam. The motion was unanimously carried.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

Mr. Bellafante advised of the passing of two Delaware licensees. .

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be March 16, 2017 at 8:30 a.m. in Conference Room A.

ADJOURNMENT

There being no further business, a motion was made by Mr. Katz, seconded by Mr. Adams, to adjourn the meeting at 9:10 a.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II